

Billing Instructions

Please review the information contained on this bill. All students who receive a bill and plan to attend classes must **return the bottom "tear off" portion of the bill even if no balance is due OR you can sign your TITLE IV funds authorization in MyEdinboro**. Any past due balance from previous semesters of attendance must be paid in full unless written authorization to enroll without payment has been given by the Bursar. Please mail the return portion of the bill along with your check or money order in the envelope provided. **Please do not mail cash**. All checks or money orders should be made payable to Edinboro University. To pay in person, visit the Bursar Office in Hamilton Hall during business hours Monday through Friday. We accept cash, check, money order and (debit only) MasterCard or Visa. Payments can be also be made online at my.edinboro.edu by clicking on the eBill icon on the Launchpad. eBill accepts Web Check (from checking or savings), VISA, MasterCard, American Express and Discover cards.

The financial aid listed on this bill is the only aid Edinboro University is expecting at this time to cover your bill. If you are expecting additional aid, you may include a copy of the aid not shown on this bill then deduct the amount from your balance due and pay any difference, to secure your classes. A Payment Plan Option is available online, or you may use the application below, sign the agreement, and return it with your first payment (including the payment plan fee) in the remittance envelope. **NOTE: Installment reminders will be sent to the student email monthly, no paper statement will be generated.** Students who do not pay their bill in-full or have proof of financial aid will be automatically enrolled in the Semester Payment Plan and charged the payment plan fee, at the discretion of the University. For questions regarding the bills, please contact the Bursar Office (814) 732-5555 option #2.

2015-2016 Tuition and Fees (subject to change without notice)		
Undergraduate Tuition	*Full-Time	Per Credit
In-State	\$3,530.00	\$294.00
Out-of-State/International-Prior to Fall 2014	\$5,295.00	\$441.00
Out-of-State-Fall 2014 & After	\$3,707.00	\$309.00
International-Fall 2014 & After	\$6,001.00	\$500.00
*Full-Time Denotes 12-18 credits		
Graduate Tuition, per credit hour		
In-State	N/A	\$470.00
Out-of-State	N/A	\$705.00
*In-State	N/A	\$517.00
*Out-of-State	N/A	\$776.00
*Students enrolled in the following Masters Programs: Fine Arts and Master of Arts in Speech Language Pathology		
Mandatory Fees		
Instructional Service	**Full-Time	Per Credit
In-State Undergraduate	\$374.80	\$31.30
Out-of-State/International Ugrad-Prior to Fall 2014	\$562.70	\$46.90
Out-of-State Undergrad-Fall 2014 or after	\$403.90	\$33.70
International Undergrad-Fall 2014 or after	\$633.30	\$52.80
In-State Graduate	N/A	\$74.25
Out-of-State Graduate	N/A	\$111.30
*In-State Graduate	N/A	\$81.30
*Out-of-State Graduate	N/A	\$121.95
*Students enrolled in the following Masters Programs: Fine Arts and Master of Arts in Speech Language Pathology		
Technology Fee		
In-State Undergraduate	\$218.00	\$19.00
Out-of-State Ugrad	\$332.00	\$28.00
In-State Graduate	N/A	\$25.00
Out-of-State Graduate	N/A	\$37.00
University Center Fee Undergraduate	\$260.00	\$22.00
University Center Fee Graduate	N/A	\$29.00
Health Center Fee Undergraduate	\$150.00	\$12.50
Student Activity Fee Undergraduate	\$205.00	\$17.00
Nursing Fee-Innovative and BSN		
*In-State Ugrad	\$882.50	\$73.50
*Out-of-State Ugrad	\$926.75	\$77.25
*International Ugrad	\$1,500.25	\$125.00
**Full-Time Denotes 12-18 credits Undergraduate Only		
ART Fee -Per Credit for ART classes only	5%	Tuition Charge
Student Success Fee	\$30.00	Per Semester
Applied Music Fee -charged in addition to regular tuition and fees for each applied Music Course taken.	\$100.00	Per Course

Total Withdrawal from the University	
Students can withdraw from all courses and leave the University via the SCOTS system during the first 10 weeks of the semester. During the fall and spring terms , except for the application fee, tuition technology fee and advance deposits, students officially and totally withdrawing after the first class meeting may seek refund/account adjustment for tuition, health, university center, instructional service, and student activity fees according to the following schedule:	
Attend class and drop by Jan 26, 2016	100%
Attend class and withdraw by Jan 29, 2016	80%
Attend class and withdraw by Feb 5, 2016	60%
Attend class and withdraw by Feb 12, 2016	50%
Attend class and withdraw by Feb 19, 2016	40%
After 5th Week	No Refund
Students officially and totally withdrawing after the first class meeting may seek refund/account adjustment for room and meals according to the following schedule:	
Attend class and drop by Jan 24, 2016	90%
Attend class and withdraw by Jan 29, 2016	80%
Attend class and withdraw by Feb 5, 2016	60%
Attend class and withdraw by Feb 12, 2016	50%
Attend class and withdraw by Feb 19, 2016	40%
After 5th Week	No Refund

Housing and Meal Rates		
Dearborn, Earp, Lawrence Towers:		
Double -per person (2 per room)	Private -(1 per room)	
\$2,920.00 per semester	\$4,259.00	per semester
\$28.00 per night	\$40.00	per night
Highlands @ Edinboro University:		
	Double	Single
Semi-Suite	\$3,415.00	\$3,960.00
Suite	\$4,070.00	\$4,280.00
Studio	\$3,740.00	\$4,835.00
*Meal Plans can be purchased by going to:		
http://www.dineoncampus.com/edinboro		

Request for refunds must be in writing and sent to the Bursar Office in Hamilton Hall.

Please Note: Students who reduce their credit hour load after January 26, 2016, so as to qualify for billing as a part-time students, shall **not** be eligible for refund or account adjustment of amounts which exceed the part-time rate. After the drop period, refunds for tuition and fees shall be made only for full semester withdrawal. Special start and end date courses are refunded based on number of course sessions attended at point of withdrawal compared to total number of class meetings. For more information, go to www.edinboro.edu Keyword "Bursar".

EUP Semester Payment Plan Application (Monthly Installments)

The payment plan contains four (4) monthly installments due, starting January 15, 2016 and approx. 30 days thereafter. The Payment plan fee is \$40.00 and is non-refundable and **installments will only be billed online via your eBill account, no paper statement will be generated.**

Agreement: The budget amount includes tuition, fees, room and board and must not include past due balances. Any change to an installment plan must have prior approval of the Bursar. If financial aid is awarded after the payment plan has been set up, you must continue to make regular payments until the aid is applied and the balance is paid in full. A \$15 late fee will be assessed for any past due installment amount. The University may with good reason discontinue or deny the payment plan option to any student. I understand and agree to abide by all the provisions of the Payment Plan. I have read and understand the terms.

Student or Parent Signature: _____ **Date:** _____

Semester Plan	
Budget Amount \$	_____
÷ 4 Monthly Payments	_____
+ \$40 Application Fee	_____ + 40.00
= Initial Payment Due	_____